



an EnPro Industries company

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**Mary Griffith SPHR**  
Human Resource Manager

### **Buyer**

Fairbanks Morse Engine is a major manufacturer of large, medium-speed diesel and dual fuel engines, aftermarket parts and service for power generation and marine propulsion. We are seeking a buyer who would be responsible for purchasing of assigned materials, equipment and/or services in support of our business goals and objectives regarding price, quality and delivery.

Duties and responsibilities will include:

- Responsible for insuring supplier delivery commitment are met in support of production needs.
- Reconcile supplier issues including aiding in supplier root cause and correction action, non-conformance control and supplier accountability and responsiveness.
- Maintain close contact with critically aligned suppliers while enhancing long-term partnerships.
- Solicit bids, negotiate pricing and terms and conditions, maintain lead time data integrity and process price requests in a timely manner.
- Develop alternate sources, insuring continuity of supplies, consistency of quality and competitive pricing.
- Evaluate suppliers through business reviews and objective and data driven performance measurements, including cost reduction projects, delivered quality, service performance and overall stability of supplier operations to minimize supply chain risk.
- Establish effective communications, good relationships and positive images with suppliers, promoting courtesy, objectivity and fairness.
- Participate in lean manufacturing initiatives either within the company or with suppliers.
- Responsible for complying with policies and procedures to insure appropriate internal controls are followed in compliance with government regulations.

Candidate requirements are:

- Bachelor's degree in a technical, supply chain, or business curriculum strongly preferred.
- Three years purchasing experience in a manufacturing environment.
- Strong organization skills, demonstrated excellent verbal and written communication skills, as well as ability to maintain strong supplier relationships.
- Experience in an MRP buyer/planner environment, knowledge of a variety of manufacturing processes including reading blueprints and experience implementing lean manufacturing principles including Kanban are required.
- Competence in the use of Microsoft Office Suite, Microsoft Projects, and experience with an ERP software system (Oracle preferred)
- Must be able to travel to supplier locations as required
- Due to contractual requirements, must be a U.S. citizen

Apply on-line at [www.fairbanksmorse.com](http://www.fairbanksmorse.com) or email to [mary.griffith@fairbanksmorse.com](mailto:mary.griffith@fairbanksmorse.com)

We are an Equal Opportunity Employer  
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